



RETIREMENT BOARD MEETING MINUTES

REGULAR MEETING
May 3, 2023
9:00 a.m.

Board Conference Room
1200 Concord Avenue, Suite 350
Concord, California

Present: Candace Andersen, Dennis Chebotarev, Donald Finley, Scott Gordon, Jerry Holcombe, Louie Kroll, Jay Kwon, David MacDonald, John Phillips, Mike Sloan, Samson Wong, and Belinda Zhu for Russell Watts

Absent: Russell Watts

Staff: Gail Strohl, Chief Executive Officer; Christina Dunn, Deputy Chief Executive Officer; Karen Levy, General Counsel; Cherry Chang, Internal Auditor; Wrally Dutkiewicz, Compliance Officer; Jasmine Lee, Member Services Manager; Erika McIntosh, Administrative Services Manager; Erica Grant, Human Resources Manager; and Son Lu, Information Technology Manager

Outside Professional Support: None
Representing:

1. Pledge of Allegiance

The Board, staff and audience joined in the *Pledge of Allegiance*.

2. Accept comments from the public

No member of the public offered comment.

3. Recognition of Starla Loureiro and Michelle Martinez for 5 years of service

Gordon thanked Starla Loureiro and Michelle Martinez for their 5 years of service.

4. Approval of minutes

It was **M/S/C** to approve the minutes of the April 12, 2023 meeting. (Yes: Andersen, Chebotarev, Finley, Gordon, Holcombe, Kroll, MacDonald, Phillips, and Zhu).

5. Approve the following Routine Items

It was **M/S/C** to approve the routine items of the May 3, 2023 meeting. (Yes: Andersen, Chebotarev, Finley, Gordon, Holcombe, Kroll, MacDonald, Phillips, and Zhu).

6. Acceptance of the Routine Items

It was **M/S/C** to accept the routine items of the May 3, 2023 meeting. (Yes: Andersen, Chebotarev, Finley, Gordon, Holcombe, Kroll, MacDonald, Phillips, and Zhu).

7. Pension administration system project update

Strohl gave an update on the Pension administration system project.

8. Consider and take possible action to adopt Board of Retirement Resolution 2023-2 amending Section 6 regarding Management Administrative Leave.

It was the consensus of the Board to table this item.


9. Consider and take possible action to authorize the CEO to renew a maintenance and support agreement with CPAS

It was **M/S/C** to authorize the CEO to renew a maintenance and support agreement with CPAS. (Yes: Andersen, Chebotarev, Finley, Gordon, Holcombe, Kroll, MacDonald, Phillips, and Zhu).

10. Miscellaneous

- a. Staff Report – Strohl reported CCCERA staff is working hard on the user acceptance testing for the new pension administration system.
- b. Outside Professionals' Report – None
- c. Trustees' Comments – Sloan reported he attended the CRCEA Spring Conference last month noting it was a successful conference.

It was **M/S/C** to adjourn the meeting. (Yes: Andersen, Chebotarev, Finley, Gordon, Holcombe, Kroll, MacDonald, Phillips, and Zhu)



Scott W. Gordon, Chairman



Jerry R. Holcombe, Secretary