



## **RETIREMENT BOARD MEETING MINUTES**

REGULAR MEETING

October 27, 2021

9:00 a.m.

The Board of Retirement meeting was accessible telephonically at (669) 900-6833, Webinar ID 880 2050 9486, Passcode 832141, as permitted by Government Code Section 54953(e).

### **1. Pledge of Allegiance**

The Board and staff joined in the *Pledge of Allegiance*.

### **2. Roll Call**

Present: Candace Andersen, Dennis Chebotarev, Scott Gordon, Jerry Holcombe, Louie Kroll, Jay Kwon, David MacDonald, John Phillips, Reggie Powell, Mike Sloan and Russell Watts.

Absent: Donald Finley

Staff: Gail Strohl, Chief Executive Officer; Christina Dunn, Deputy Chief Executive Officer; Timothy Price, Chief Investment Officer; Karen Levy, General Counsel; Anne Sommers, Administrative/HR Manager; Henry Gudino, Accounting Manager; Tim Hoppe, Retirement Services Manager; and Jasmine Lee, Member Services Manager.

#### Outside Professional Support:

Marcel Schindler  
Ariel Goldblatt  
Urs von Buren  
Bryce Doty  
Sue Ziegler  
Ed Meyers  
Srinivas Kolluru  
John Finnegan  
Jegan Muthusamy

#### Representing:

StepStone  
StepStone  
StepStone  
Sit Investment Associates  
The Segal Group, Inc.  
Sagitec Solutions, LLC  
Sagitec Solutions, LLC  
Sagitec Solutions, LLC  
Sagitec Solutions, LLC

**3. Accept comments from the public**

No member of the public offered comment.

**4. Recognition of Jessica Irby for 15 years of service and David Recoder for 15 years of service**

Gordon recognized and congratulated Jessica Irby for 15 years of service and David Recoder for 15 years of service.

**5. Approval of Minutes**

It was **M/S/C** to approve the minutes from the September 8 and September 22, 2021 Board meetings. (Yes: Anderson, Chebotarev, Gordon, Holcombe, Kroll, MacDonald, Phillips, Powell and Watts)

**6. Routine Items**

It was **M/S/C** to approve the routine items of the October 27, 2021 Board meeting. (Yes: Andersen, Chebotarev, Gordon, Holcombe, Kroll, MacDonald, Phillips, Powell and Watts)

**7. Review of private credit**

a. Presentation from staff

Garbharran reviewed the role of private credit in CCCERA's portfolio, the key participants in the program (CCCERA, StepStone and the Investment Managers), and their functions.

b. Presentation from StepStone (Marcel Schindler, Ariel Goldblatt, Urs von Buren)

Schindler gave an update on the firm and reviewed the team. He reviewed the market trends during Covid as well as the current market trends.

Goldblatt reviewed the private debt program, CCCERA's pacing analysis and the private debt performance noting the portfolio is performing in line with expectations.

Von Buren reviewed the history of the mandate and the outlook of the program for the next 9-12 months. He also reviewed StepStone's activity with CCCERA over the last 12 months.

**8. Review of report on Risk Diversifying Sub-portfolio**

Price reviewed the role of Risk Diversifying in CCCERA's portfolio, the characteristics of diversifying assets, the structure of the Risk Diversifying allocation, CCCERA's performance in the program and future program enhancements.

Taylor reviewed the Risk Diversifying universe and the strategies CCCERA invests in. He also reviewed CCCERA's asset allocation in the Risk Diversifying portfolio.

**9. Presentation from Sit Investment Associates (Bryce Doty)**

Doty gave an overview of the firm and their role at CCCERA. He reviewed their performance statistics and the risk diversifying strategy objectives.

**10. Update on private equity and real estate commitments**

Price gave an update on private equity and real estate commitments noting CCCERA recently made a \$50mm commitment to Trident Fund IX and a \$100mm commitment to Invesco Fund VI.

**11. Pension administration system project update**

Strohl reported this is the first update on the project noting the project is currently on schedule with end dates and we are in line with the budget.

Lee reviewed the background of the project. She reviewed the features of the new system.

Ziegler reviewed the project management team, the scope of the project, the key milestones completed since the start of the project and the key milestones for the next 90 days.

Meyers and Kolluru reviewed the overall progress noting they have completed 5% of Phase 5 and are on schedule.

**12. Consider and take possible action to adopt Resolution 2021-6 authorizing the Board to conduct teleconference meetings under Government Code section 54953(e)**

Levy reviewed the new law allowing public meetings to be held via teleconference during a state declared emergency. It was **M/S/C** to adopt Resolution 2021-6 authorizing the Board to conduct teleconference meetings under Government Code Section 54953(e). (Yes: Andersen, Chebotarev, Gordon, Holcombe, Kroll, MacDonald, Phillips, Powell and Watts)

**13. Consider and take possible action concerning the SACRS legislative proposals to be voted on at the November 2021 SACRS Conference**

Levy reviewed the legislative proposal. It was **M/S/C** to direct the CCCERA Board voting delegate to vote to support the 2022 SACRS legislative proposal at the November 2021 SACRS Conference. (Yes: Andersen, Chebotarev, Gordon, Holcombe, Kroll, MacDonald, Phillips, Powell and Watts)

**14. Presentation of year-to-date 2021 CCCERA budget vs. actual expenses report**

Gudino presented the year-to-date 2021 CCCERA budget vs. actual expenses report noting there is a new section, Capital Budget, which includes costs for the new Pension Administration System.

**15. Miscellaneous**

a. Staff Report –

Strohl reported we are working on next year's budget including the staffing and resources needed for the new Pension Administration System project; it is anticipated the proposed budget will be presented at the November 17, 2021 Board meeting; and we anticipate having the lobby open on Monday with masks being required in the building and in CCCERA's suite.

b. Outside Professionals' Report -

None

c. Trustees' comments –

Phillips reported on the key takeaways from the CALAPRS Principles of Pension Governance for Trustees conference that he recently attended.

MacDonald encouraged everyone to get their booster shots.

It was **M/S/C** to adjourn the meeting. (Yes: Andersen, Chebotarev, Gordon, Holcombe, Kroll, MacDonald, Phillips, Powell and Watts)

  
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Scott Gordon, Chairman

  
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Jerry Holcombe, Secretary